

**Parish Council Meeting
January 30, 2018**

Attending Members: Fr. Greg Benkowski, Michele Nutsch, Tom Harper, Brian Keenan, Kevin Malick, Greg Beninato, Deacon Tim Leininger, Connie Novacek, Charlie Werp (for John Ryan), Todd Saettele, Marvin Schulz, Dennis Smid, Sara Ballard and Kayleen Wallace.

Absent: Eileen McKinstra, Alan Large and Todd Saettele.

Approval of Minutes: The minutes for the November meeting were approved.

Parish Committee Reports

Athletic Director – Beth Biros reported that currently we have 6 basketball teams and have over 90 games scheduled in our gym. Those games help support the athletic program. Soccer signups are underway. There is currently a balance of \$3,019 in their bank account.

Development Dinner – Beth Biros reported that the development dinner will be held on April 14th at St. Joan of Arc. The event, “Celebrating 60 years; Focus on the Future” will be held in the social hall with the silent auction will be held in the gymnasium. There are expected to be 300 attendees at \$75 per person. The event will commence at 6:00 p.m. and dinner will be from Hap Abraham catering. There is a steering committee on Monday February 5th at the school. There are currently 8 people on the steering committee. The committee has already securing approximately \$800 in donations.

Five Day School – Kayleen Wallace reported that the Archdiocesan Pension plan is changing quickly and very little information was provided. None of the teacher’s will lose any money, but the communication effort was severely lacking from the Archdiocese. The preschool teacher is retiring at the end of the year so the entire program is in the process of being reviewed to determine the direction of the program. There will be a 5 year review on St. Joan’s school accreditation this year. A team of individuals will be at the school on March 16 as part of this review process. Reports are also being prepared for this review.

Old Business

Facility Security – Denny Smid has not had a chance to develop the current security configuration. More discussion was held during the Pastoral Committee Report. This item will stay on the agenda for February.

Regular Committee Reports

Board of Education – Sara Ballard reported that the annual fund raisers for the school went well. The fundraiser this year was Yankee Candles and a “Pass the Hat” at the Annual Christmas program followed by and ice cream social. Attendance was approximately 250 people and the group is reviewing this year’s event to determine if any tweaks are needed for next year.

Building & Grounds – Charlie Werp reported for John Ryan. There are 3 items that need immediate repair. There is an exhaust belt in the kitchen that needs a guard on it. (The lack of a guard on the belt is an OSHA violation.) The cost is \$310 for this custom made item. The second item is an inspection of the emergency generator. The cost of this maintenance item is \$394 and has not been completed in 10 years. The final item is some insulation on some boiler piping. There was a water leak on this insulation. The

leak was repaired but the insulation was taken off the pipe to let the pipe dry. The insulation was not replaced. (This is another OSHA violation.) The cost of the replacement insulation is \$400. All of these items were approved. During the discussion, it was mentioned that there is no master list. Charlie, John and Kevin Malick will try and develop an annual maintenance list.

Finance – Dennis Smid emailed the financial report two weeks prior to the meeting. He mentioned that there was an issue with the boiler around Christmas and we paid Ray Martin to fix it. He also said that we may need to pay more to make it more reliable in the future. He is planning on putting a budget update in the bulletin for the first six months of the year.

Pastoral Committee – Deacon Tim Leininger reported the group reviewed the Christmas and Advent season and changes that were made were positively received. He said the feast of St. Blaise would be celebrated on the weekend of Feb 3rd and 4th and the blessing of the throats would happen after all the masses. Lent begins February 14th and Easter is on April 1st. There will be a Parish Council meeting in February but there would be no March meeting because the March meeting would be held during Holy Week.

He also reported that there have been a number of thefts from the candle money box at church. Some of these thefts have come during times when the Blessed Sacrament was reposed so there were no adorers in the church. He received a letter regarding facility security from the Archdiocese that day and will give us a synopsis of the letter at our next meeting. Security after events held at St. Joan was also discussed. After some discussion, it was decided that this topic will be addressed more after we have the current security plan documented.

The meeting was closed with a prayer by Father Greg.

Respectfully submitted,

Brian Keenan