

**Parish Council Meeting
April 24, 2018**

Attending Members: Fr. Greg Benkowski, Michele Nutsch, Tom Harper, Brian Keenan, Kevin Malick, Greg Beninato, Alan Large, Deacon Tim Leininger, Jennifer Muckey, Connie Novacek, John Ryan, Marvin Schulz, Dennis Smid and Sara Ballard.

Absent: Eileen McKinstra, Kayleen Wallace and Todd Saettele.

Approval of Minutes: The minutes for the February meeting were approved.

Parish Committee Reports

Knights of Columbus – Ron Brew reported that the group has held a number of events so far this year. The events include pancake breakfasts in January, February and March. They also held the annual free throw contest for the youth of the parish. Other activities included the deep cleaning of the church, the annual Easter Egg hunt and the Tootsie Roll drive. The group collected 1,600 items (more than 800 lbs. of food) and \$787 for the 40 cans for Lent drive which was given to the local homeless shelter. They will be holding elections in May and are looking for a deputy Grand Knight if a member is interested.

Ladies Guild – Jean Nauss reported that the St, Nick dinner netted a profit of \$6,100. Most of the expenses were paid through sponsorships enabling the entrance fee to be pure profit. The biannual garage sale will be held in June of 2019. The group is looking for ideas for where the profits from the garage sale would be directed. The sales usually nets \$8,000 to \$10,000, and with the specific project to fund, the group thinks it makes it easier to promote the garage sale. The balance in the Ladies Guild account is currently \$10,300.

500 Club – Jean Nauss reported that the group currently has a balance of \$5,581 in the account. There have only been 2 requests for funds this year. These requests were for a new laminator and a new book binder for the school.

Men's Club – No report.

HOPE – Alan Large reported that the results will be emailed to parish council members soon. He is dealing with an inventory in-transit issue that needs to be solved before the finals results can be calculated.

Development Dinner – Beth Biros reported that the dinner netted a profit of approximately \$45,000. This was achieved with the lowest number of attendees in recent history. The average spend per person was \$144 compared to \$103 per person for the last dinner. The steering committee is meeting to list the strengths and weaknesses to improve future dinners. Pictures of the event will be posted on the St. Joan of Arc website.

Old Business

Facility Security – No report.

New Business

Business Manager – Connie Novacek noted that there were a few occasions recently that there seemed to be some disconnects between maintenance work that needed to be done and the process of getting 3 bids to complete the work. It was mentioned that the maintenance work completed in late December and January was emergency work that could not wait for the competitive bid process. (The furnace was out and the weather was cold.) Connie thought John Novacek could be a middleman in the process. There was a great deal of discussion on the bid requirement process and the process of how invoices are reviewed by parish secretary, the head of the finance committee and Fr. Greg. All of the invoices mentioned above were reviewed by all three parties mentioned (along with the head of the Building and Grounds committee). After discussions between all the parties, it was determined that the expenses seemed reasonable even though they may have looked large to outsiders. There was a great deal of discussion but no action was taken on this item.

Regular Committee Reports

Board of Education – Sara Ballard reported that the visit by the accreditation group went very well. The group seemed very impressed with St. Joan of Arc. The technology area was commended by the reviewers. The school maintained its accreditation for another 5 years! She also noted that preschool for the 2018-2019 school year will have a full day option for 4 year olds. Tuition will be \$2,800 for 1 student for a full day and \$1,800 for 1 student for a half day. She also mentioned that Suanne Slavik will be the new School Board president for next year.

Building & Grounds – John Ryan reported that an upcoming project this summer will be to install bleeder valves to the boiler system. Last winter, a power outage shut off a pump and left air in the water pipe system which kept them from heating the building. The bleeder system will allow us to clear the air out of the pipes and enable us to circulate the water quicker. Another item associated with the power outage will also be addressed. St. Joan of Arc has a back-up generator, and this summer, the hot water pump in the boiler system will be added to the items hooked up to the generator. This should alleviate some of the problems with the heating system.

The invoice for the rectory heating system was again discussed. There were questions about the invoice itself and the process for paying the invoice. After some discussion, the process in paying invoices was clarified. There was also a short discussion of the vendor, Ray Martin Company, and it was pointed out that the company now has experience with the system and they have provided a number of services without cost such as exhaust fan repairs.

It was noted that the parish should think about providing Mike and Dave Nutsch an appreciation gift for all their hard work they provide for the parish. It was noted that they have provided snow removal services for the parish at no cost for several years. They also have provide a number of electrical and other services to the parish at no cost. A formal motion was not provided so no action was taken.

Finance – Dennis Smid reported that the budget is still in the red, but we were in a better position compared to budget than we thought we would be for the year. Last month's fiscal report was emailed to the council two weeks prior to the meeting. He has reviewed the investments and is determining a way to share the information with the rest of the parish in a meaningful manner. He is also wrapping up the 2018–2019 fiscal year budget. The parish will be changing banks because our current bank, Core Bank,

no longer has a branch close to the neighborhood after closing the Aksarben Village branch. The finance committee is reviewing banking options and will bring the final results to the next council meeting.

Pastoral Committee – Deacon Tim Leininger’s reported on the review of Holy Week events provided some opportunities for improvement but most of the feedback from the events were positive. May crowning will be held May 6th at the 11:00 a.m. mass. The parish “Woman of the Year” will be announced at that time. The new Confirmees will also participate in the ceremony.

Altar server training will be held May 10th or May 17th in the evening. A special anniversary mass for St. Joan of Arc will be held the second weekend in June. The 60th anniversary of the parish is actually in May but due to other activities be held at that time, it was determined to hold the anniversary mass in June. All parishioners will be asked to wear red to the mass and coffee and rolls will be held in the social hall afterwards.

The meeting was closed with a prayer by Father Greg.

Respectfully submitted,

Brian Keenan