

**Parish Council Meeting
August 28, 2018**

Attending Members: Michele Nutsch, Tom Harper, Brian Keenan, Todd Saettele, Greg Beninato, Alan Large, Eileen McKinstra, Jennifer Muckey, Connie Novacek, Dennis Smid and Kayleen Wallace.

Absent: Fr. Greg Benkowski, Kevin Malick, Deacon Tim Leininger, John Ryan, Marvin Schulz, and Suanne Slavik.

Approval of Minutes: The minutes for the April meeting were approved.

Elections: The results of the elections were as follows: President, Michele Nutsch; Vice President, Tom Harper and Secretary Brian Keenan.

Parish Committee Reports

Men's Club – No report.

Old Business

Facility Security – Brian Keenan reported that the committee met twice this summer. The initial focus was basic entry security at all facility entrance points. Different options were discussed and the group met with an outside consultant to gather more options to more fully secure the external entry points to the facility. The group also looked at entry points within the school facility (classroom doors) to ensure the doors easily closed in case of an unauthorized person accessed the building. The group is developing a set of requirements for the first phase of the process. Further meetings will be needed as this will be an ongoing project.

Regular Committee Reports

Five Day School – Kayleen Wallace reported that there are a total of 99 children in the Pre-k through 8th grade program. The change from last year included 23 departures with 8 additions. The reasons for the departures ranged from some students being asked not to come back (5) to family moves to tuition costs and normal departures (students going to Westside Middle School). The school added 8 new students this year. The Board of Education is reviewing a number of measures to increase enrollment. The Archdiocese is providing assistance in this effort. The Archdiocese also provided the parish with a grant for the upcoming school year for recruitment purposes. There is one new staff member, a first grade teacher, this year. The students will be taking STAR assessment tests this year to pinpoint instructional levels for each student. This is being paid by District 66.

Board of Education – No report. The group has not met yet this year.

Building & Grounds – John Ryan sent a report that Brian Keenan read to the group. The group has looked at possible solutions to ensure there is no air in the heating system this winter. Ray Martin Company will deliver a proposal prior to the winter heating season. The council approved the annual inspection of the emergency backup generator. The classroom door on room 215 was replaced at a cost of \$898 in August. Thirteen windows has been identified for replacement and two bids were presented. More information is needed before the council will act. There was a natural gas leak in the west mechanical room of the school and the problem was solved. All exterior doors to the facility were

checked and some latching was found to be in need of repair. These will be repaired in the next two weeks. Two window AC units were replaced this summer. Concrete repairs will be made in the next few months. A motion was made to provide appreciation gifts to the staff that provide all the snow removal and many other services free of charge to the parish. This was unanimously approved.

Finance – Dennis Smid reported that the budget for 2018-2019 was completed. The budget along with the year-end financial results were emailed to the council. The results will also be given to the parish via the Sunday bulletin. The financial committee also finished up the last task from the Archdiocesan audit. Club accounts now appear in the monthly financial statements. Investments numbers also will appear in the monthly financial statements. We will not be changing banks yet. We will look into that later this year.

Pastoral Committee – Todd Saettele reported that the mass schedule will change on Sunday, September 9th. This change is due to a number reasons. There were some irate parishioners but overall the change has been accepted. The group is preparing for the annual Archdiocesan campaign.

The year-end gathering will be held at Michele Nutsch's house. More details will be sent later.

The meeting was closed with a prayer by Michele Nutsch.

Respectfully submitted,

Brian Keenan