

**Parish Council Meeting
August 29, 2017**

Attending Members: Michele Nutsch, Brian Keenan, Greg Beninato, Tom Harper, Alan Large, Deacon Tim Leininger, Kevin Malick, Eileen McKinstra, Connie Novacek, John Ryan, Dennis Smid and Kayleen Wallace.

Absent: Fr. Greg Benkowski, Todd Saettele, Marvin Schulz and Sara Ballard.

Approval of Minutes: The minutes for the April meeting were approved.

Officer Elections: Michele Nutsch was elected President by unanimous proclamation. Tom Harper was elected Vice President by unanimous proclamation. Brian Keenan was elected Secretary by unanimous proclamation.

Parish Committee Reports

Men's Club – Kevin Malick reported that the group assisted with the Gymnasium Air Conditioning repair. Further details are included with the Building & Grounds Report. Currently, the group is working on preparing for Sausagefest. Planning for the event is well underway and is proceeding as planned. The event will be held on Saturday, September 9th and all parishioners are urged to attend.

The Men's Club used to borrow chairs and tables for the event from Fun Plex, however, Fun Plex has changed their seating arrangements and are unable to loan us chairs and tables in the future. The company offered to sell their inventory of tables and chairs to St. Joan of Arc for \$3,700. This includes 100 tables and 800 chairs. The Men's Club will need to erect a shed to store the tables and chairs. This new shed will be located where the old church air conditioner stood and will cost approximately \$4,000. The Knights of Columbus will be pitching in to help pay for the shed. Fr. Greg is aware of the situation and approved it. The group has a potential suitors to rent the chairs for their festival also. Kevin will check to make sure that a permit is not needed for the shed. Currently, a storage container will be used until the shed is built.

Five Day School – Kayleen Wallace reported that the school year has gotten off to a good start. Currently, there are 106 children in the school. The Kindergarten class has 14 students. The two smallest classes are the 7th and 8th grades with 7 and 9 children, respectively. At the last parish council meeting, Mrs. Wallace noted that the school was in need of new computers for the computer lab. The old computers were outdated and they were looking for 20 new ones. The Ladies Guild purchased 21 refurbished Mac computers and they are up and running. Mrs. Wallace would like to paint the computer lab sometime in the new future.

Mrs. Wallace also noted that the fire marshal sent her a note that the school needed Knox boxes. These are boxes that are attached to the outside of the school to aid rescue personnel gain entry to the facility in case of an emergency. The cost of these boxes is approximately \$350 and the keys to gain entry to the boxes would be kept with emergency personnel. These need to be installed before January 1, 2018.

Curriculum night will be held September 7th. This year there will be a speaker talking about internet safety and at least one parent must attend the event to hear this program about internet

safety. Religious education parents are also invited to the program. There will also be a program for 4th – 8th grade students held on September 19th on this same subject. The cost of this program was paid by an anonymous individual.

The school parents are also invited to help volunteer at Vala's pumpkin patch on October 7th. The school will receive \$800 for this effort. There is a need for 10 people to work between 11 a.m. and 8 p.m. More details will be provided later.

New Business

Parish Grounds – Eileen McKinstra mentioned that the parish grounds, especially the gardens, needed some tender loving care. During the discussion, it was discovered that several different parishioners took care of different parts of the grounds. James Burns is in charge of the seasonal mowing of the grounds and Ruth Leininger takes care of the area around the parish sign in the Southeast corner of the property. Deacon Tim and his wife also planted the Easter lilies just outside the entrance to the gathering area. The former head of this committee has left the parish and there is a void in the coordination of these efforts. It was decided that a note in the bulletin might be needed to bring more volunteers forward to assist in this effort.

Regular Committee Reports

Board of Education – No report.

Building & Grounds – John Ryan reported for the group. The air conditioning unit in the gymnasium ceased working this summer. The cost of the repairs was \$4,200 so far. The general maintenance fund paid \$1,300 of that cost while the Men's Club picked up the rest of the tab. It is thought that the unit went out during the June 16th storm but that cannot be officially confirmed. During the inspection of the unit, it was determined that extensive cleaning of the condenser was required and this was completed. It was also reported that a parishioner tripped in the parking lot this summer and the parking lot needed some repairs. The cost of the repairs was approximately \$3,000 and Fr. Greg approved the repairs. All the depressions in the lot have been repaired.

Finance – Dennis Smid reported on the 2016–2017 fiscal year results. Dennis provided a summary which included the highlights for the year along with unusual items. Although it appeared as though we were in better shape versus the budget for the year, that was not the case. It was mainly the result of closing some accounts at the result of the Archdiocesan audit. Overall, we were slightly under budget for the year. The Sunday collections were the main cause of the variance and the 2017-2018 budget was adjusted to reflect that. The reporting for the 2017-2018 budget will be done on a monthly basis so that comparisons between budget and actual expenses will be more meaningful. It was also noted that the number of service contract was lowered last year as we used more in-house staff to maintain the facilities. There is one other item to note. In the past, there was a major repair fund for large maintenance projects. These expenses now appear in the regular maintenance and repair fund.

Pastoral Committee – Deacon Tim Leininger reported that the group did not have a meeting last month. However, he reported that the frame of the stained glass behind the tabernacle broke and is in need of repair. The stained glass was not broken, but the frame is in need of repair. The frame will be taken apart and repaired. Deacon Tim also noted that a donation has been made to put a new cloth by the side altar that will be stitched with the quotation "In Remembrance of Me" to remind adorers of the reason they are there.

The meeting was closed with a prayer by Deacon Tim.

Respectfully submitted

Brian Keenan